

Ref:

APPLICATION FOR HIGHWAY AMENITY LICENCE TO ESTABLISH AN OPEN AIR PAVEMENT CAFÉ WHICH OBSTRUCTS THE PUBLIC HIGHWAY

HIGHWAYS ACT 1980 – Section 115, 115(E)

PART ONE – APPLICANT DETAILS

Applicant Details <small>(who is the licence to be issued to)</small>	Name				
	Address				
	Phone		Fax		Email

Correspondence Details <small>(Where do we send the licence / correspondence - if different from applicant)</small>	Name				
	Address				
	Phone		Fax		Email

PART TWO – CAFÉ DESIGN DETAILS

Location of Cafe	
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Trading Name of establishment	
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Size of Café <small>(Please detail furniture, means of enclosure and other proposed items) Please supply as much detail as possible</small>	(a) Furniture	
	(b) Barriers	
	(c) Other Proposed Items <small>e.g. Umbrellas, Menu Boards, Gas Heaters etc.</small>	

PART TWO – CAFÉ DESIGN DETAILS (Continued)

Proposed Number of Tables		Proposed Number of Chairs	
Café Establishment Date (When do you wish to start operating the café – If a renewal tick renewal)		Renewal (Please tick)	

PART THREE – DECLARATION

I hereby apply to be permitted to establish a pavement café on the public highway as per the above details and attached drawing. I understand that an application takes at least seven days to process that is not in itself permission to establish a pavement café on the highway. I also understand that the licence is dependent upon planning consent being granted.

I acknowledge that I have read and understand the attached Design Criteria document

I acknowledge that the café referred to in this application must be operated in accordance with the requirements of the Highways Act 1980, the New Roads and Street Works Act 1991 and associated legislation and codes of practice, together with any other conditions imposed by the Highway Authority (SEFTON COUNCIL)

Please Tick

Has a plan detailing the extent to which the structure will impinge upon the highway (inclusive of any safety zones) been attached as part of this application	YES	NO	
Does any relevant payment for the licence accompany this application (see PART FOUR – FEES for details)	YES	NO	
Does the Public Liability Insurance documentary proof accompany this application	Current Insurance Proof expires:	YES	NO
Has planning consent been granted for the pavement café detailed above? If yes, please enter reference number	YES	NO	
Signed: Applicant	Date:		

PART FOUR – FEES PAYABLE

A Highway Amenity Licence will be granted for a maximum of 12 months. Thereafter, a new licence must be applied for at least 7 days before the expiry date of the existing licence.

Licence Fee Payment Table	
	Fee Payable 2007/2008
Cost per table per annum	£54.00

Payment can be made by the following methods:

Payment Method Table	
Cheque:	Made payable to SEFTON MBC

ALL FEES PAYABLE *MUST* ACCOMPANY THE APPLICATION